



City & Guilds Train the Trainer *Introduction to Trainer skills (7300)*

The People Development Team is one of the UK's leading providers of Institute of Leadership & Management (ILM) accredited leadership and management programmes and accredited City & Guilds courses. This course is accredited by the City & Guilds.

Course aim

This intensive two day trainer development course aims to provide participants with a sound introduction to the concepts of a systematic approach to training and is ideal for those who train others within organisations.

Course content

The course is based on the training cycle covering:

- planning (including session planning)
- delivery (participants will deliver a 10 or 15 minute training session that they have planned and this will be captured on DVD for review)
- evaluation (self, peer group and course evaluation)



The course also covers

- setting ground rules
- use of icebreakers
- the learning environment
- training resources
- gaining and maintaining attention
- motivation
- assessment

Programmes

We run this programme in-house with a maximum of ten delegates. The course is run over two days, one per week for two weeks.

Please contact your Account Manager for more information.